



Name: _____ CID: _____ Date: _____

Unusual Enrollment History Resolution Form 2026-2027 Award Year

The U.S. Department of Education has reviewed your FAFSA and flagged your record with an **Unusual Enrollment History (UEH Flag 3)**. This means you may be ineligible for federal financial aid unless you can document that you successfully completed academic coursework at the schools you previously attended.

The Clark University Office of Financial Assistance wants to assist you in resolving this flag and regaining your eligibility for federal aid, if possible. Please review the information below carefully and provide thorough, complete responses and documentation.

Step 1: Prior Schools & Academic History

Directions: Answer the questions below and provide copies of your academic transcripts (unofficial transcripts are acceptable) for each school you attended in the previous four academic years. Attach additional sheets as necessary. Failure to report all schools attended may prevent you from receiving federal financial aid.

1. How many schools have you attended in the previous four academic years:
2. Provide the requested information and transcripts for each school attended:

School Name	Financial Aid Received?	Courses Completed Successfully?	Transcripts Provided (check one)
1.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Choose an item.
2.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Choose an item.
3.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Choose an item.
4.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Choose an item.
5.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Choose an item.

**Note: If transcripts were already provided to Clark University's Admissions Office, a duplicate copy does not need to be sent to the Office of Financial Assistance*



Step 2: Extenuating Circumstances (Complete only if applicable)

Directions: Complete this section **only** if you attended any institution(s) previously and **did not** successfully complete coursework.

IMPORTANT: If you did not successfully complete courses at a previous institution, Clark University cannot process federal aid on your behalf unless you thoroughly document extenuating circumstances beyond your control that directly prevented you from completing your coursework.

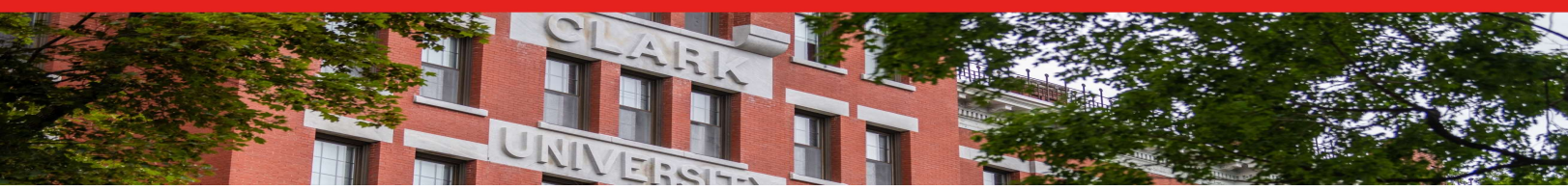
1. What were the extenuating circumstances that directly prevented you from successfully completing your classes? Be very specific. Attach additional sheets if needed.

2. **Documentation of Extenuating Circumstances** You **must** submit supporting documentation. It should:
 - o Come from a professional, impartial third-party source (e.g., doctor, employer, court, military, etc.)
 - o Document the date(s) of the circumstance (which correlate with your course dates)
 - o Contain your name

Student Certification I certify that the information provided is true and accurate to the best of my knowledge. I understand that submitting false or misleading information may result in the denial of financial aid, repayment of aid already received, and possible referral to the U.S. Department of Education.

Student Printed Name: _____ Date: _____

Student Signature: _____ Date: _____



Clark University Office of Financial Assistance 950 Main Street, Worcester, MA 01610 Phone: 1-508-793-7478 | Email: finaid@clarku.edu

Examples of Extenuating Circumstances

To help you better understand what constitutes acceptable documentation for the Unusual Enrollment History requirement, the Clark University Office of Financial Assistance has provided the following examples:

Example 1 – Approved Extenuating Circumstance: John enrolled in two courses and received federal aid. Three weeks into the term, he was in a car accident and hospitalized, preventing him from completing the courses.

Documentation: John submitted a letter from his doctor stating the date of the injury and that the severity required time away from school. He also provided an unofficial transcript confirming the course dates matched the accident.

Resolution: Clark University was able to confirm the unusual circumstances and approved his federal aid eligibility.

Example 2 – Not Approved Extenuating Circumstance: Matthew attended three different online colleges over two years, received federal aid at each, but completed no courses. He stated his job required extensive travel.

Documentation: Matthew provided only a copy of his job description mentioning travel requirements.

Resolution: Clark University determined the documentation was insufficient. Matthew knew about the travel demands before starting classes, and it was reasonable to expect he could balance both. Therefore, we cannot process additional federal aid.

Submission Instructions

- Submit this completed form and all supporting documents via:
 - Email: finaid@clarku.edu
- **Deadline:** Return within **14 calendar days** of receipt to avoid delays in your financial aid processing.
- Questions? Contact us at 508-793-7478 or finaid@clarku.edu.

Thank you for your prompt attention.

Clark University Office of Financial Assistance